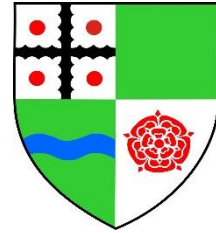


# Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris  
239A Preston Road, Clayton-le-Woods, Chorley, PR6 7PY  
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[www.claytonlewoodsparishcouncil.org.uk](http://www.claytonlewoodsparishcouncil.org.uk)



13<sup>th</sup> February 2023

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 20<sup>th</sup> February 2023 at 7.30pm at the Parish Council Community Meeting Room/Office 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Mrs Tracy Morris', written over a horizontal line.

Mrs Tracy Morris  
Clerk to the Council



CLW PC AGENDA

## **Agenda**

- 1. To receive and accept apologies**
- 2. Declaration of Interest**
- 3. Public Participation**
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 16<sup>th</sup> January 2023 (Attached)**
- 5. Clerk's Report (To Follow)**
- 6. Clayton-le-Woods Bowling Club**
  1. Update - Freedom of Information Request
  2. Request for Grant to Cover Refreshments £840 (Documents Attached)
  3. Consideration for Stall at the Summer Fair
  4. Request to book Tuesday and Thursday pm for league matches
  5. Legal approach to Tenancy Agreement
- 7. SPID Installation/Vandalism Update (Email Attached)**
- 8. Counselling Update Employee 1 (Confidential Item)**

Proposal to extend the Counselling for 4 sessions
- 9. Reports**
  1. War Memorial Committee Meeting 8<sup>th</sup> February 2023 (Report from Cllr S Maddock and Clerk)
  2. Opening Ceremony for Chill Out Zone Manor Road Primary School 8<sup>th</sup> February 2023 (Attended by Cllr S Edwards-Williams and Mrs L Gallagher)
  3. Admin Assistant Report
  4. Coronation – Proposal to Donate Coin, bookmark etc to local Schools (Cost from £740 - £5,000)
  5. CIL Report to February 2023 Amount Available £5,252.51



CLW PC AGENDA

**10. Accounts for Payment**

*All accounts include VAT where applicable. Late Accounts List (To be tabled at Meeting)*

**1. Payments January/February 2023**

PAYMENTS LIST									
Voucher	Date	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
312	19/01/2023	Virgin Money		Summer Fair	Poppywood Alpacas	Z	100.00		100.00
313	23/01/2023	Virgin Money		Christmas Tree Installati	City Illuminations	S	585.00	117.00	702.00
314	23/01/2023	Virgin Money		Christmas Tree Installati	City Illuminations	S	380.00	76.00	456.00
315	23/01/2023	Virgin Money		defibrillator equipment (	Defib Store Ltd	S	1,493.00	298.60	1,791.60
316	26/01/2023	Virgin Money		Christmas Tree Installati	GT & GR Gilbert T/a Wc	S	2,990.00	598.00	3,588.00
317	26/01/2023	Virgin Money		Play Area Inspection	Chorley Council	S	2,526.00	505.20	3,031.20
318	26/01/2023	Virgin Money		Christmas Tree Installati	Lancashire County Cou	E	70.00		70.00
319	30/01/2023	Virgin Money		Counselling Service	Sarah Tinsley (Contrac	Z	300.00		300.00
320	30/01/2023	Virgin Money		Christmas Tree Installati	T & JM Stafford and Sc	S	600.00	120.00	720.00
321	30/01/2023	Virgin Money		Utility Bill	Water Plus	Z	3.90		3.90
322	30/01/2023	Virgin Money		Play Area General Repai	Chorley Council	S	676.96	135.39	812.35
323	30/01/2023	Virgin Money		Play Area General Repai	Wicksteed	S	5,986.64	1,197.33	7,183.97
324	06/02/2023	Virgin Money		Characters x 2 Summer	Lancashire Ice Queen f	Z	20.00		20.00
325	02/02/2023	Virgin Money		MC Summer Fair	Daniella Wallace	Z	75.00		75.00
326	07/02/2023	Virgin Money	B/T	Maintenance	Growing Solutions Limit	S	50.00	10.00	60.00
327	06/02/2023	Virgin Money		Maintenance	Lostock Skip Hire	Z	270.00		270.00
328	31/01/2023	Virgin Money	065PV001477923	HMRC NI/Tax	HMRC	Z	563.98		563.98
329	31/01/2023	Virgin Money	065PV001477923	HMRC NI/Tax	HMRC	Z	563.78		563.78
330	31/01/2023	Virgin Money	065PV001477923	HMRC NI/Tax	HMRC	Z	303.55		303.55
331	31/01/2023	Virgin Money	065PV001477923	HMRC NI/Tax	HMRC	Z	509.80		509.80
332	31/01/2023	Virgin Money	065PV001477923	HMRC NI/Tax	HMRC	Z	827.49		827.49
333	31/01/2023	Virgin Money	065PV001477923	HMRC NI/Tax	HMRC	Z	523.83		523.83
334	08/02/2023	Virgin Money		Christmas Tree Installati	LCC	E	70.00		70.00
335	19/01/2023	Virgin Money		PAT Testing Annual	Walker Gabbott Electric	S	50.00	10.00	60.00
336	19/01/2023	Virgin Money		Fire Extinguishers	Extinguisher Hire Ltd	S	125.00	25.00	150.00
337	20/02/2023	Virgin Money	B/T	Expenses	Employee 02	Z	39.15		39.15
338	20/02/2023	Natwest Bank	D/D	Website/Email Managem	Easy Websites	S	81.00	16.20	97.20
339	20/02/2023	Natwest Bank	S/O	Salary	Lengthsmen JI	E	114.00		114.00
340	20/02/2023	Natwest Bank	S/O	Salary	Lengthsmen DH	E	190.00		190.00
341	20/02/2023	Natwest Bank	S/O	Salary	Lengthsmen DM	E	228.00		228.00
342	20/02/2023	Virgin Money	S/O	Salary	Employee 01	E	1,722.67		1,722.67
343	20/02/2023	Natwest Bank	D/D	Pension	LCC Pension Employee	E	587.46		587.46
344	20/02/2023	Natwest Bank	D/D	Phones/Broadband	O2	S	6.07	1.21	7.28
345	20/02/2023	Virgin Money	S/O	Salary	Lengthsmen ME	E	304.00		304.00
346	20/02/2023	Virgin Money	S/O	Rent/Room Hire	Chorley Self Storage Lt	S	73.33	14.67	88.00
347	20/02/2023	Virgin Money	S/O	Salary	Employee 02	E	1,036.08		1,036.08
348	20/02/2023	Virgin Money	D/D	Phones/Broadband	Three Business Service	S	7.50	1.50	9.00
349	20/02/2023	Virgin Money	D/D	Phones/Broadband	BT	S	61.87	12.37	74.24
350	20/02/2023	Virgin Money	S/O	Salary	Lengthsmen CD	X	76.00		76.00
351	20/02/2023	Virgin Money	B/T	CLWBG Monthly Rent	MRE Belbroughton Ltd	X	49.00		49.00
352	20/02/2023	Virgin Money		Office Cleaning	Diamond Domestic	S	32.00	6.40	38.40
353	15/02/2023	Virgin Money		Sundries	Asda	Z	30.40		30.40
354	15/02/2023	Virgin Money		Office Supplies	Asda	Z	8.00		8.00
355	20/02/2023	Virgin Money	B/T	Utility Bill	NPower	L	251.65	12.58	264.23
356	25/01/2023	Virgin Money	B/T	Office Supplies	Clerk	Z	18.75		18.75
357	23/01/2023	Virgin Money	B/T	Office Supplies	Amazon (1)	S	9.16	1.83	10.99
358	23/01/2023	Virgin Money		Office Supplies	Amazon (1)	S	6.65	1.33	7.98
359	20/02/2023	Virgin Money		PAT Testing Annual	Walker Gabbott Electric	S	100.00	20.00	120.00
360	15/02/2023	Virgin Money		Summer Fair	Daniella Wallace	Z	75.00		75.00
361	26/01/2023	Virgin Money	000226	CIL	Manor Road Primary Sc	Z	10,000.00		10,000.00
<b>Total</b>							<b>34,771.67</b>	<b>3,180.61</b>	<b>37,952.28</b>



## CLW PC AGENDA

### 2.Receipts January 2023

RECEIPTS LIST									
Voucher	Date	Bank	Receipt No	Description	Supplier	VAT Type	Net	VAT	Total
77	31/01/2023	Natwest Bank	B/T	Bank Interest	Natwest Bank	X	16.96		16.96
78	03/01/2023	Virgin Money		Bank Interest	Virgin Money	Z	4.80		4.80
Total							21.76		21.76

### 11.To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link:

<https://planning.chorley.gov.uk/online-applications/search.do?action=weeklyList>

1. Application no: 23/00034/CTY Case Officer: Mr Iain Crossland - 01257 515903 Ward: Clayton West And Cuerden Proposal: Consultation from Lancashire County Council regarding an application for Outline Planning Permission (with all matters reserved save for access from the public highway to Development Zones A, B and D (M65 Terminus Roundabout, A49 Wigan Road and Stanfield Lane) and strategic green infrastructure/landscaping) for a mixed-use development including the provision of Employment use (Use Classes B2/B8/E(g)); retail (use Class E(a)); food, drink and drive-through restaurant use (Use Class E(b)/Sui Generis Drive-Through); hotel use (Use Class C1); health, fitness and leisure use (Use Classes E(d)/F(e)/F2(b)); creche/nursery (Class E(f)); car showrooms (Use Class Sui Generis Car Showroom); Residential use (C3) the provision of associated car parking, access, public open space, landscaping and drainage. (Additional documents received) Location: Wigan Road, Cuerden, Bamber Bridge Applicant: LCC - PO Box 100, County Hall, Preston, PR1 0LD.

2. Application no: 23/00035/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton East, Brindle And Hoghton Proposal: Two storey rear extension Location: 43 Carr Field, Bamber Bridge, Preston, PR5 8BT.

3. Application no: 23/00055/FULHH Case Officer: Eleanor McCleary - 01257 515176 Ward: Clayton West And Cuerden Proposal: Two storey side/rear extension, external alterations including new roof, and extension and alterations to existing detached garage block. Location: 37 Back Lane, Clayton-Le-Woods, Chorley, PR6 7QE.

4. Application no: 23/00085/FUL Case Officer: Mike Halsall - 01257 515226 Ward: Clayton West And Cuerden Proposal: Change of use from dwellinghouse with associated outbuildings and garden land (Use Class C3) to a mixed use of dwellinghouse with associated outbuildings and garden land and commercial boarding kennels and dog exercise area (sui-generis) Location: 5 Town Brow, Clayton-Le-Woods, Leyland, PR25 5SY.

5. Application no: 23/00058/FULHH. Proposal Single storey rear extension to link garage to existing property and external alterations to garage in order to facilitate provision of habitable accommodation. Location: 6 Gisburn Court Clayton-le-Woods Leyland PR25 5AN.



#### CLW PC AGENDA

6. Application no: 23/00041/DIS. Proposal Application to discharge condition no. 6 (replacement tree planting) of planning permission ref 22/01122/FUL (Installation of an electric vehicle (EV) charging zone including erection 6no. individual EV charging points with canopy over, substation and associated forecourt works) Location: MFG Clayton Green Clayton Green Service Station Preston Road Clayton-le-Woods PR6 7JD.

7. Application no: 23/00026/BR. Proposal Single storey to rear of property. Location 26 Mallards Walk Bamber Bridge Preston PR5 6AY.

### **12. Correspondence**

Chairman's Invitation to King Charles III Garden Party

### **13. Date for Next Meetings**

The next full parish council meeting is proposed to be held on Monday 20<sup>th</sup> March 2023 at 7.30pm at the Parish Council Community Meeting Room 239A Preston Road, Clayton-le-Woods, Chorley PR6 7PY.

### **Committee Meeting /WG Schedule**

- Communications Committee Meeting Weds 5<sup>th</sup> April 2023 at 7pm
- Finance Committee Date to be Arranged
- Environment Committee to be Arranged